**Planning and Highways Committee**

**Tuesday 12 November 2024**

**10.30am – 12.30pm**

**Town Council Chamber**

**Minutes**

**Present: Cllrs M Cox, R Drury, S Cox, C Elsmore, J Templeton**

**Nathan Choat (NC) – GCC Highways**

Laura Jayne – Assistant Clerk minute taking

1. **Apologies were received from Cllr Matt Beard**
2. **To declare interest on items on the agenda**

Cllr C Elsmore declared a personal interest in item 9. j Highways Tracker / Union Road.

Cllr J Templeton declared a personal interest in item 13. Planning Tracker / Tufthorn Ave.

1. **There were no new dispensation requests received**
2. **To raise matters from Highways minutes of 10 September 2024**

There were no matters raised not already on today’s agenda.

1. **To approve the minutes of the Planning Committee:** **29 October 2024**

Cllr C Elsmore proposed the minutes as being correct. Cllr S Cox seconded.

Cllr M Cox signed the minutes from the 29 October, as a true and accurate account.

1. **To raise matters from the minutes of 29 October 2024**

**Page 1.** Cllr M Cox provided members with an update on Licensing application F/24/00450/PRMA. CTC was informed by Licensing to either make a formal objection so that a hearing could be arranged, or to withhold from commenting, to which the application would be granted.

CTC have not been aware of this process in the past – for office to ask for more information on this change to process.

**Page 2.** Update given on pre-planning advice for the first floor of 4 Mushet Walk, received by Matthew Green, FoDDC. To take to Full Council for wider discussion around The Hive.

**Page 3.** No UWE contact received since most recent in person visit.

1. **To take comments from the Public Forum**

Cllr M Cox read aloud a letter received from a member of public regarding Union Road on Bakers Hill. The member of public is part of the Union Road Neighbourhood Watch group.

Photos were sent with the letter, which were presented to the room.

Discussion on this was taken under item 9. j

**HIGHWAYS**

1. **To update re: VAS installation** **and report back on additional poles needed in Staunton Rd.**

NC updated members that the VAS poles are to be installed on Staunton Road this week.

It was agreed to discuss with FES a schedule of how ~~often~~ to change the cameras’ location, e.g. fortnightly / 3 weekly.suggested transfer to Edenwall w/c 18 Nov, then ready for Staunton Rd after 3 weeks.

CTC Contractor FES is familiar with installing the camera.

Need to ensure the cameras are secured in position to avoid theft.

NC stated poles can be placed in additional locations – possibility for Old Station Way.

1. **To receive updates from GCC Highways in conjunction with the Tracker and make recommendations as necessary**
   1. **Broadwell accident 5/11/24**

Cllr M Cox updated on the recent road accident that occurred on South Road, Broadwell. The accident was a short distance away from the Broadwell crossroads.

It was stated by NC that the Road Safety Team and GCC Highways Manager had visited Broadwell crossroads and after thorough inspection, concluded that no further works were needed at this time.

Cllr M Cox raised the potential opportunity of funding that could be sought through S106 monies from the second half of the North Road housing development.

The funds could put in place road safety measures at the Broadwell crossing, such as a traffic island.

NC noted that traffic islands are very expensive, with the pre-survey alone being £11,500.00.

NC to investigate possible match funding from GCC Highways.

* 1. **GCC Flood Authority water and roadworks, Whitecliff/Newland St; drains in Market Place**

Cllr M Cox provided the room with updates relating to ongoing water and roadworks.

* + - Interim repairs taken place on Spout Lane. Full repair works needed. No current timescale for this.
    - Office to seek further water works update from Joe Baker, GCC Flood Risk Management Officer, including the progress of Pike Road.
    - NC clarified that FoDDC are responsible for the chamber that runs through the FoDDC car park at Newland St
    - An update was given by NC on the failed Gigaclear repair works to Whitecliff chamber. There is no further update on how Gigaclear intend to address the additional repair works needed. This is currently with Atkins and Gigaclear, with Streetworks leading and GCC Highways happy to inspect the repairs, once completed.

Cllr M Cox stated that flooding is significantly less when the culverts are cleared.

It was noted that GCC Highways intend to clear the culverts before every amber storm warning, subject to available resources.

* 1. **Brown and other sign/tiles replacement**

**Brown signs:** NC updated members that more brown signs were expected to be hung over the next 4 days this week, with some signage already completed.

New signage that seems to be missing, has been ordered.

**Tiles:** Cllr M Cox explained to NC that there are specific slabs where the heritage tiles are to be placed. All other tiles are to be placed into tarmac.

Action: Office to contact NC when ready with tiles, to visit locations, to gather photos and What3Words location to pass onto GCC Highways contractor.

* 1. **Roadworks: Market Place sleeping policemen, slanting section of pavement High St, Coalway Rd and rolling programme**

Tarmac: NC stated that more tarmac works are to be completed. However, some areas have been purposely left for potential rainwater gardens to be installed, as suggested by FoDDC . CTC suggested this could be a project for climate adaptation and wellbeing. Locations for potential trees and baskets to be a priority.

Deteriorating sleeping policemen: Highways have costings for addressing this but will not be aware of their budget for next year until March 2025

Coalway road: works carried out seem to be holding for now.

Planned work around corner of police station: on Highways radar but will not be happening over the Christmas period – Highways embargoed this.

Traffic lights: comments were made on the timings of the traffic lights – NC to look into.

* 1. **Active travel: Mushet Walk design and FoDDC; cycle rack positioning**

Cllr M Cox updated of a potential new bid to the Nature, Towns and Cities fund.

Cllrs M Cox and N Penny have an arranged meeting with Nigel Brinn, CEO of FoDDC, where Active Travel and S106 monies will be raised amongst other items.

Currently Awaiting Arboricultural survey to progress with Active Travel corridor.

* 1. **St John St TRO signs for parking**

NC stated there had been a delay with the lining and signage, which has now been addressed, works will be proceeding.

To defer Poolway Roundabout (P0372/24/FUL) TRO to next Highways meeting and update

* 1. **Ev charging in main car park update**

Cllr M Cox provided new members with the history and information on EV charging in Coleford. For CTC to request an update from Marcus Perrin, FoDDC.

It was noted that GCC Highways are receiving less parking enquiries since the 1-hour free parking rule was established.

* 1. **Bakers Hill triangle seeding etc**

GCC – Has been hard standing for a long time.

Has some soil, but no need to do it, register that we do want that area to be a green space, we understand process will take time until we know about planning permission.

GCC highway have triangle on their map – their land.

CTC to Add to roundabout comment.

* 1. **Community regen consultation 15/16 Nov**

Cllr M Cox updated NC on the public consultation being held around CTC’s Community Regeneration Plan.

* 1. **Union Rd cut-through**

Cllr M Cox updated members of the letter received from a resident of Union Road, with regards to requesting the road become a 20mph zone, based on several safety concerns.

After some discussion the below strategy was agreed:

* For ‘slow’ signage to be repainted – NC stated this is in hand.
* To address the need for Union Road to become a 20mph zone, by adding this requirement into the TRO that will be placed on the proposed Poolway roundabout application. Emphasising that Union Road will become a natural cut through road in times of traffic. NC to reiterate the 20mph request with Development Control.
* To slow down traffic on Bakers Hill by extending the 30mph zone up to Mile End crossroads.

Action:CTC to inform resident of outcome.

1. **To note Speedwatch report and to consider schedule**.

1 person currently awaiting Speedwatch training.

Schedule to start early next year, post VAS organisation.

To look at any additional locations that may benefit.

To look at fitting band surveys at Old Station Way, to gauge if VAS may be needed.

NC to look at where to put potential post.

GCC Highways to clear the footpath leading to Perrygrove.

**Highways concluded: 11.52**

**NC left the room**

**PLANNING**

1. **To consider the following applications:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Reference** | **Address** | **Proposal** | **Due by** |
| **P0436/24/OUT** | **15 Lords Hill Coleford GL16 8BG** | Outline application for the erection of 5 self build dwellings (some matters reserved) (revised description) |  |
| Revised plan and GCC Highways comments  Objection - not a safe and suitable access. We firmly believe a site visit from GCC Highways with the planning officer will show the traffic issues and the angle of this junction.  Noting the recent comment from GCC Highways, we think that the yellow lines advocated won’t be practical to address the problem. Will they extend up the drive into the site; the lines will be infringed. Who will enforce this?  Lords Hill is constantly parked, at this busy junction. The bus stop and turning of the 22 double decker will potentially be problematic.  MC to speak at FoDDC Planning meeting Dec | | | |
| **P1220/24/FUL** | **7 Birch Park Coalway Coleford GL16 7RU** | Variation of Condition 3 (new first floor windows to the North and South elevations as shown on drawing no. 4 Rev A to be fixed shut and obscure glazed) relating to planning permission P0728/20/FUL to retain the changes made to the front (North) and rear (South) first floor windows |  |
| No objection | | | |
| **P1321/24/FUL** | **38 Bells Place Coleford GL16 8BX** | Erection of a single storey front, rear and side wraparound extension |  |
| Objection to the front of this development.  We are concerned that the front elevation will be extended, bringing forward the whole streetscape and therefore overshadow the neighbour. (We note the existing conservatory only takes half that space).  Because no upper floor plan has been provided, we do not know if this is 4 / 5 bedroom house and therefore whether the parking requisite can be achieved. | | | |

1. **To note recent planning and Appeal decisions and comment as necessary**
   1. **Appeal: APP/P1615/W/24?2341217 Colefordian Willetts Edenwall Rd** dismissed due to loss of employment land, insufficient parking space for 7 houses
   2. **Decisions:**

Discharge of condition 11 (construction method statement) relating to planning permission P2100/21/FUL. Land At Ellwood Road Milkwall Ellwood Road Coleford Milkwall GL16 8PZ

**Ref. No: P0089/24/DISCON | Received: Thu 12 Sep 2024 | Validated: Thu 12 Sep 2024 | Status: Consent**

Discharge of condition 19 (construction environmental management plan), 21 (ecological design strategy), 22 (landscape and ecological management plan) , 23 (dark corridor and lighting strategy) and 24 (bat mitigation plan) relating to planning permission P2100/21/FUL. Land At Ellwood Road Milkwall Ellwood Road Coleford Milkwall GL16 8PZ

**Ref. No: P0091/24/DISCON | Received: Thu 12 Sep 2024 | Validated: Thu 12 Sep 2024 | Status: Consent**

Discharge of condition 20 (scheme for hard and soft landscaping) relating to planning permission P2100/21/FUL. Land At Ellwood Road Milkwall Ellwood Road Coleford Milkwall GL16 8PZ

**Ref. No: P0090/24/DISCON | Received: Thu 12 Sep 2024 | Validated: Thu 12 Sep 2024 | Status: Consent**

Erection of single-storey rear extension with covered pitch. 12 Bramble Road Milkwall Gloucestershire GL16 7PS

**Ref. No: P1085/24/FUL | Received: Thu 05 Sep 2024 | Validated: Fri 06 Sep 2024 | Status: Consent**

**Noted by members**

1. **To update tracker and consider specific actions/recommendations**
2. **Update re St Johns Church** – No update. Action:To chase response.
3. **Update re LEAP Tufthorn Ave** – No update on progress. Action:To contact Enforcement.
4. **Clock tower bid** – To keep in view. Bid submitted 11/11/2024.
5. **To report back on:**
   1. **Nature towns and cities FoDDC discussion for bid** – this funding helps voluntary organisations to adopt their own green space and provides voluntary support in Arboricultural terms which will be beneficial with regards to the Active Travel Corridor.
   2. **Appeals report nationally and southwest** – Cllr M Cox presented members with points from the report, and this was noted.
6. **To consider any further aspects for FC discussion re FoDDC Local Plan**
   1. **Cemetery options –** Cemetery workshop being scheduled for the 3rd of Dec, 11am.
   2. **BNG units** – Keep in view in terms of Local Plan and Cemetery.
   3. **Active travel strategy importance**
   4. **Green areas update work** – For CTC to continue FoDDC work, as they will want this for next Local plan consideration
7. **To consider timing and recommendations re CNDP Review**

To ensure the Community Regeneration Plan is different from the NDP.

**Meeting end: 12.26**